

# Leadership Card

Name: \_\_\_\_\_

Patrol Quartermaster

Patrol: \_\_\_\_\_

**Job Description:** The quartermaster keeps track of patrol equipment and sees that it is in good working order.

**Leadership Position Coordinator:** Quartermaster Coordinator

**Duties of Patrol Quartermaster:**

- Keeps records on patrol equipment
- Submits monthly tent inventory record to troop quartermaster
- Makes sure equipment is in good working condition
- Issues equipment to patrol members and makes sure it is returned in good working condition
- Makes suggestions to troop quartermasters for new or replacement items
- Works with the troop quartermasters for equipment
- Sets a good example
- Enthusiastically wears the Scout uniform correctly
- Lives the Scout Oath and Law
- Shows Scout Spirit

**Requirements:** All Requirements must be completed to receive FULL Leadership credit, Otherwise only partial credit may be given. See the indicated adult leaders below to initial requirements.

Leadership Chairman \_\_\_\_\_

\_\_\_\_\_ Attend 55% of troop outings Actual percentage \_\_\_\_\_  
\_\_\_\_\_ Participate with the duty patrol loading and unloading equipment for each outing Actual \_\_\_\_  
\_\_\_\_\_ Complete Junior Leadership Training

Position Coordinator \_\_\_\_\_

Date/Initials \_\_\_\_\_  
\_\_\_\_\_ Briefed on duties and responsibilities  
\_\_\_\_\_ Accomplish a complete inventory of the patrol box and post a copy of the inventory in the box  
\_\_\_\_\_ Maintain patrol equipment following each outing  
\_\_\_\_\_ Verify the inventory of the patrol box with the new quartermaster at the end of the term

Leadership Chairperson \_\_\_\_\_

\_\_\_\_\_ All Requirements initialed

This form is due within 60 days following current 6 month leadership period. If this form is completed mid term to satisfy a rank requirement, it MUST also be completed again at the end of the leadership period to receive credit for the remainder of the leadership period.

Credit from \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_

\_\_\_\_\_  
Leadership Chairperson Signature

Date: \_\_\_/\_\_\_/\_\_\_

Leadership Chairperson Record

Name: \_\_\_\_\_ Position: **Patrol Quartermaster**

Patrol: \_\_\_\_\_ Credit from \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_