

## Troop 10 Den Chief | Den Chief Leadership Training

Troop 10 Den Chief Coordinator:

**Den Chief is a one year commitment** - Two Leadership Periods

**MUST attend 75% or more of the Den's meetings.**

### Procedure Checklist:

1.  Find a Den to Den Chief for as soon as possible and obtain the Den Leader name, email, Den and Pack number  
Contact the Troop 10 Den Chief Coordinator if you need some Den Leader names.
2.  Attend the Troop 10 Leadership Training Night - Each six months
3.  Within the first two weeks of term:
  - a.  Turn in Den Chief Information Form
  - b.  Setup a meeting with Den Leader to discuss how you can assist her/him, obtain the Den meeting schedule and meet with your parents to discuss the schedule and your requirements.
  - c.  Take the on-line Trailhead District Den Chief training course and print/turn-in the course completion for to the Troop 10 Den Chief Coordinator
  - d.  Purchase or borrow a Den Chief Handbook and read it. This is a highly recommended resource for ideas on activities and how to lead Cub Scouts
4.  For each Den meeting: Keep a detailed write-up of what leadership duties you performed at each meeting.  
Use the Den Chief Log Form or make your own

### **Must attend 75% or more of the Den's meetings.**

5.  At the end of the six month term: You must turn in ALL of the following forms for my approval and signature by the 60 day deadline in order to receive Leadership credit.
  - a.  Den Chief - Information Form - Completed in step 3
  - b.  Den Chief - Den Meeting Log with Learning Summary write-up
  - c.  Den Chief - Den Leader's Feedback Form - Completed by Den Leader
  - d.  Den Chief - Leadership Card - Download from Troop 10 website and fill-out name, patrol ad time period
6.  After you meet with the Troop 10 Den Chief Coordinator and they sign the four forms:  
Take your approved packet of forms to the Leadership Chairperson who will review it and sign the Leadership Card and will keep the bottom piece of the Card.
7.  Keep your Den Chief write up to discuss your leadership position when you do a Scoutmaster Board of Review.

# Troop 10 Den Chief | Information Form

For Leadership Period Dates: \_\_\_\_\_ / \_\_\_\_\_ thru \_\_\_\_\_ / \_\_\_\_\_

## SCOUT INFORMATION:

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Den Chief Name: \_\_\_\_\_ Troop 10 Patrol: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Scout Rank at start of position: \_\_\_\_\_ (Must be First Class or higher to earn Leadership credit for this position)

Previously a Den Chief? Yes  No

## DEN INFORMATION:

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Pack Number: \_\_\_\_\_ Den Number: \_\_\_\_\_ Den Level: \_\_\_\_\_

Affiliated with School/Church Name: \_\_\_\_\_

Den Leader Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

### Note:

Den Chief is a one year commitment (two leadership periods).

Requires 75% minimum attendance at Den Meetings.

Requires Den Leader to complete Feedback Form at end of term about your attendance and performance.

Requires completion of detailed log about each Den Meeting's leadership role and final summary.

## TRAINING YOU COMPLETED:

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**1. Required:** Troop 10 Leadership Training Session: Trainer's Initials: \_\_\_\_\_ Date Taken: \_\_\_\_\_

### 2. In-depth Den Chief Training Course:

Highly recommended courses which count toward the additional work requirements for the separate Den Chief Service Award.  
Take one of the following two options.

**Online:** Trailhead District's On-Line Training Course: \_\_\_\_\_ Date Completed: \_\_\_\_\_

<http://olc.scouting.org/courses/dc/base.html>

Free half-hour training course which must be completed without stopping.

Print and attach an extra copy of your course completion form. Take within two weeks of start.

**Onsite:** Trailhead District's or HOAC Council's Training Council: \_\_\_\_\_ Date Completed: \_\_\_\_\_

Attach an extra copy of your course completion form. Contact the Troop 10 Den Chief Coordinator for dates and locations.

There is a \$6 to \$20 fee for these courses.

## Den Chief Service Award | Requirements

### Requirements:

1. Serve the pack faithfully for one full year.
2. Attend Den Chief Training (if available within year of service) OR be trained by the assistant Cubmaster and den leader.
3. Know and understand the purposes of Cub Scouting.
4. Help Cub Scouts achieve the purposes of Cub Scouting.
5. Be the activities assistant in den meetings.
6. Set a good example by attitude and uniforming.
7. Be a friend to the boys in the den.
8. Take part in weekly meetings.
9. Assist the den at the monthly pack program.
10. Meet as needed with the adult members of the den, pack, troop, team, or crew.
11. Complete four of these projects:
  - Serve as a staff member of a special Cub Scouting event, such as a Scouting show, bicycle rodeo, etc.
  - Serve as a staff member of a Cub Scout day camp or resident camp.
  - Advance one rank.
  - Assist in recruiting three new Cub Scouts.
  - Assist three Cub Scouts to become Webelos Scouts.
  - Assist three Webelos Scouts to join a troop.
  - Help to plan and carry out a joint pack-troop activity.
  - Recommend to your Scoutmaster, Varsity Scout Coach, or Venturing Advisor another Boy Scout, Varsity Scout, or Venturer to be a den chief.

**See the Den Chief Handbook, No. 33211B, for detailed requirements.**





# Troop 10 Den Chief | Den Leader Feedback Form

## Dear Den Leader:

Thank you for allowing our scout to assist you with your Den. In order for your Den Chief to receive the required credit for this leadership position, please complete and return this form as soon as possible (within a week is ideal). You may give it to the Den Chief or email me if you wish the information to remain confidential.

Den Chief's Name: \_\_\_\_\_

Your Name: \_\_\_\_\_

Your Pack Number: \_\_\_\_\_

Den Number: \_\_\_\_\_

Den Level: \_\_\_\_\_

- Quantity of meetings held: \_\_\_\_\_ Quantity of meetings Den Chief attended: \_\_\_\_\_
- Did your Den Chief attend meetings in his Scout Uniform? Yes  No
- Was your Den Chief well behaved: Always  Sometimes  Rarely
- Did you provide the Den Chief with a printed schedule of meeting dates, times, location and role so the scout could meet his requirement to plan in advance for each meeting? Yes  No
- What Pack events and Den responsibilities did the Den Chief assist with, lead or teach?
  - Spoke to scouts about next level of scouting and Boy Scouting?
  - Taught knots
  - Taught flag ceremony
  - Attend/help with Pinewood Derby
  - Attended a Pack Meeting
  - Other \_\_\_\_\_

• Leadership skills Den Chief displayed:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

• Leadership skills Den Chief can improve on:

\_\_\_\_\_  
\_\_\_\_\_

• Was having a Troop 10 Den Chief a help to you? Yes  No

• Would you like to be contacted in a new period for a Den Chief? Yes  No

Den Leader Signature: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Date: \_\_\_\_\_